



**SAE & Associates**

The Behavioral Health Experts

SAE & Associates, LLC  
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## Government Grant Writer for Behavioral Health, Human Services and Education

SAE & Associates | Based In New York City Metropolitan Area • Remote

SAE & Associates works with local and national health and behavioral health care providers to develop resources and programs providing services to vulnerable populations, including those experiencing homelessness, at-risk youth, those with substance abuse or mental illness, persons living with HIV/AIDS, children and families, and persons currently or previously involved in the criminal justice system. Part of work involves writing local, state and federal grant applications.

**We are seeking experienced and successful federal and state grant writers for project-based consulting work, who add depth and expertise to our existing cadre of grant writing consultants.**

Consulting assignments involve interesting, meaningful projects with a range of provider organizations, flexible hours, and the ability to work from home in collaboration with other committed professionals. Assignments and fees are commensurate with experience and based on availability.

### REQUIRED SKILLS

- Demonstrated grant writing success with previous state and federal funding notifications targeting behavioral health and human services with such agencies as SAMHSA, DOJ/BJA, CMS, HRSA, ACF, DOE and/or other human service agencies;
- Excellent written and verbal communication skills;
- Management and/or program development experience in behavioral health, health, homelessness, or human service delivery;
- Highly organized, able to work within due dates and under pressure, and able to work well with others;

- Supportive of internal and external culture of embracing diversity and inclusion, with all convergent and divergent ideas and perspective, to ensure respect and value;
- Ability to lead and integrate capably within our teams-led approach

#### OTHER REQUIREMENTS

- An advanced degree in social work, psychology, education, public administration, public health or a related area is preferred;
- Specific expertise working with underserved populations or implementing innovative, evidence-informed interventions within a human service agency.

#### HOW TO APPLY

Please fill out the Grant Writing consultant information form available at the bottom of "Our Consultants" page of our website (<http://saeandassociates.com/our-consultants/>) and email the form with a resume and cover letter to [info@saeassociates.com](mailto:info@saeassociates.com), using 'Grant Writing Consultant' in the subject line.

We will respond only to those with the requisite grant writing experience and with whom we are interested in speaking further. No phone calls please.

Thank you, SAE & Associates